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| | PATIENT PARTICIPATION GROUP MEETING Held on Tuesday 17th July 2018 |
| | <u>MEETING 17th July 2018</u> <u>NOTES</u> |
| 1. | Acceptance of Minutes The Minutes of the last meeting (17 th April 2018) were accepted. |
| 2 | New Member of WMC PPG. A new member was welcomed to the Whiteladies Medical Centre Patient Participation Group. |
| 3 | RSVP (Retired Senior Volunteers Programme) 3.1 Aim and Purpose RSVP has two main aims, to visit elderly people who are house-bound and to drive elderly people to surgeries or clubs. Volunteers are needed 3.2 Process of Becoming a Volunteer Prospective volunteers will be identified and processed by each practice. Should you be interested in volunteering please contact your local surgery and following background checks and if accepted induction training you will be ready to help. 3.3 Referrals The General practice are best placed to know of suitable elderly people who would benefit from the service and most referrals will come from them. Patients/elderly people may themselves request the service and will be validated by the surgery who will liaise with RSVP. 3.4 RSVP Meetings One plenary meeting is held each year. Meetings are also held every three months 3 monthly meetings. At these meetings volunteers and organisers can discuss issues and problems. 3.5 Scope of RSVP RSVP operates across 29 practices in the Bristol area. |

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| <p>4</p> | <p>Practice Report –</p> <p>4.1 GDPR - General Data Protection Regulation</p> <p>The new Data Protection legislation that comes into law shortly has taken up much of the Practice’s administrative attention.</p> <p>The difficulty of complying with the legislation is not alleviated by the many grey areas that surround it and by the lack of legal precedents that might provide guidance. The sites advising on implementation are also of somewhat limited assistance.</p> <p>Data Protection rules are especially important to NHS organisations since they hold so much sensitive information on individuals. The implications of non-compliance can be enormous.</p> <p>4.2 Upgrade of IT System</p> <p>Services are now cloud-based with a higher level of security.</p> <p>The upgrade of the system will necessitate a new round of staff training, including the training of locums. All this will involve additional expenditure.</p> <p>4.3 Upgrade of the documentation system</p> <p>The practice is in discussion with the Computer Support Unit concerning strategy. It has become increasingly clear that additional funds will be needed and the matter will need to be raised with Clinical Commissioning Group.</p> <p>4.5 Sustainable and Transformation Plan (formerly The Plan).</p> <p>Work continues on the STP in light of the new locality structure.</p> <p>4.6 North-West Bristol “Locality”</p> <p>Practices were formed into Clusters to deliver a greater level of service. The clustering has proved successful and is now to be expanded into larger Localities.</p> <p>Our “Cluster” was known as Healthwest and comprised the three practices of Whiteladies Medical Group, The Family Practice, Pembroke Road Surgery along with the Student Health Service representing approximately 70,000 patients.</p> <p>The new Bristol North-West Locality comprises 16 Practices and caters for 180,000 patients.</p> |
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| <p>5</p> | <p>Any Other Business</p> <p>5.1 A Glossary of Abbreviations and Acronyms</p> <p>Abbreviations and acronyms are widespread throughout the NHS and a glossary was thought to be useful for the PPG members. There appears to be no central source for its production but a Google search provided a useful starting point: - http://www.nhsconfed.org/acronym-buster?I=S</p> <p>5.2 Minutes on the Website</p> <p>Minutes of the PPG are to be posted on to the Practice website. However, it was felt that the minutes are rather long and that a shortened version would better.</p> <p>5.3 Next Meeting</p> <p>The next meeting is scheduled for:</p> <p>16th October 2018</p> <p>Reminder: All meetings start at the new time of 5.30 p.m.</p> |
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